

Project Management Institute-Wine Country Chapter

Board Meeting Agenda, November 20, 2019

	AGENDA TOPIC/REPORT	Member Responsible	Update	Time
1	Call to Order	President	Called to order @7:08	7:00 p.m.
2	Roll Call	Secretary /President	<ul style="list-style-type: none"> President CEO CFO COO CCO CIO CMO CEdO Bill Dominguez Jim Thomas 	
3	Motion to Approve Minutes	President	<p>Previous meeting: 10/16/2019</p> <ul style="list-style-type: none"> President CEO CFO COO (abstain) CCO CIO (abstain) CMO CEdO 	
4	President's Report	Mike Whitley	<ul style="list-style-type: none"> • Nominating Committee Report (please see below) • 50th Bday party/Holiday Party (6 registrations to date) • R7 Call for Speakers 2020 	7:05-7:15
5	CEO's Report	Kris Everett	<ul style="list-style-type: none"> • CEO Report 	7:15-7:20
6	Treasurer's Report	Jennifer Cortes	<ul style="list-style-type: none"> • October Financials <ul style="list-style-type: none"> ○ Looks good at this point • Budget Planning for 2020 <ul style="list-style-type: none"> ○ Board to be involved ○ Do in December, finalize in Jan. ○ Meet on Dec. 14th - <ul style="list-style-type: none"> ▪ Mike to report on Facilities ▪ Xandex is available • Tapas & Talks for 2019 - Don to provide detail 	7:20-7:35

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7	Motion to Approve Financials	CEO	<ul style="list-style-type: none"> President CEO CFO COO CCO CIO CMO CEdO 	
8	COO's Report	Don Winter	<ul style="list-style-type: none"> • Re-schedule of The Geysers • Holiday Party • 1 1/2 box of engraved wineglasses • 2020 T&Ts <ul style="list-style-type: none"> ○ 3 events @ Wildfox ○ 3 events @ Charlie's • Don to prepare Vendor list - glasses, location 	7:35-7:40
9	CIO Report	Gail Ferreira	<ul style="list-style-type: none"> • Transition underway <ul style="list-style-type: none"> ○ Upgrade website (menu) ○ Gallery update ○ Chapter laptop upgrade to Win10 ○ Social Media <ul style="list-style-type: none"> ▪ Facebook (maintain) ▪ LinkedIn (maintain) 	7:40-7:45
10	CEdO's Report	Jordan Mee	<ul style="list-style-type: none"> • Introduce CEdO Candidate Bill Dominguez 	7:45-7:50
11	CMO	Sally Bard	<ul style="list-style-type: none"> • Membership Report • Permanent badges available for Dec 	7:50-7:55
12	Additional discussion items		Needs: <ul style="list-style-type: none"> • COO <ul style="list-style-type: none"> ○ Victoria Peterson? • CEO <ul style="list-style-type: none"> ○ TBD 	
12	Adjournment	President	Adjourned @ 8:00	8:00 p.m.
Motions:				
Minutes				
Financials				
Action Items:		Specifics / Responsible person (s)/ due date		
		Note: Next Board Meeting is 12/18/19		

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All,

The 2020 PMI WCC nomination committee met tonight, had a spirited and fruitful discussion tonight regarding the 2020 candidates. We reviewed the candidate statements provided, and are happy to report back the following:

Candidate	Decision		
	Proceed to PMI Member Vote	Further discussion w/ candidate	Proceed no further w/ candidacy
Jennifer Cortes	3	0	0
Sally Bard	3	0	0
Gail Ferreira	3	0	0
Bill Dominguez	3	0	0

Kris' nomination for the BoD was **approved** as an extension of her ongoing BoD membership in good standing, and therefore does not require additional formal approval...

Accordingly:

1. Pls add the notes above as an action item to the agenda next week for the BoD meeting... no action should be needed by the BoD, except to formally recognize the results in the minutes
2. The President has been notified & will reach out to PMI to begin coordination and scheduling of the election for all 5 candidates - will report back to the BoD call next Wed.