

Project Management Institute-Wine Country Chapter
Board Meeting Minutes, July 17, 2019

	AGENDA TOPIC/REPORT	Member Responsible	Update	Time
1	Call to Order	Secretary		7:03 p.m.
2	Roll Call	Secretary	Absent: Mike Whitley & Sally Bard Guests: Joe Wasilewski & Jim Thomas	
3	Motion to Approve Minutes	COO	Previous meeting: 6/19/2019	
4	President's & CIO Report	Mike Whitley	<ul style="list-style-type: none"> PMI Global News CIO Update Updates provided by Kris Everett 	7:05-7:15
5	CEO's Report	Kris Everett	<ul style="list-style-type: none"> CEO Report Credit Card Issues - review of Credit Card P&P. **Post Board Meeting Update: Bank has reversed their decision to deny credit after review of situation w/CEO. 	7:15-7:25
6	Treasurer's Report	Jennifer Cortes	<ul style="list-style-type: none"> June Financials – Jennifer stepped thru the June Report; need to get the Bar Bocce report, IT costs which carry over from 11/18 will be posted. Normally a quarterly bill. 	7:25-7:30
7	Motion to Approve Financials	CEO		
8	COO's Report	Don Winter	<ul style="list-style-type: none"> Updates: The Geysers is scheduled for 11/2/19; Joe presented updates on Tapas & MoM. 	7:30-7:35
9	CEdO's Report	Jordan Mee	<ul style="list-style-type: none"> PDD conference plans & Speaker content review – will be sent by 7/19, caterer is Simply Vietnam Need to get the PDD on the website ASAP August Tapas Speaker is Sheela Mierson "Dynamic Blueprint for Project Teams" Oct Tapas is Victoria Peterson – topic TBD 	7:35-7:40
10	CMO	Sally Bard	<ul style="list-style-type: none"> Membership Report (Sally was unable to join only due to incorrect link sent) 	7:40-7:45
11	CCO	Kate O'Connor	<ul style="list-style-type: none"> No report due 	
12	New Business:	ALL	<ul style="list-style-type: none"> Review of MoM Planning Mtg Next Steps from 7/13 	7:45-8:00
13	Adjournment	Secretary		8:00 p.m.
Motions:				
Minutes	Don Winter gave the motion to approve Minutes from 6/19/19; seconded Jordan Mee, all approved			
Financials	Kris gave the motion to approve the June 2019 Financials; seconded Don Winter, all approved			
Action Items:	Jordan Mee to submit PDD promotion materials for review by 7/19/19 for the PMI-WCC Events Booking website; Mike to load ASAP. Jim to correct current posting which says "free". Jordan to follow up with 2 members who signed up.			
	Mike Whitley to transcribe and publish MoM Minutes and action items by 7/19/19			
	Need to follow up with Liz Yager who expressed interest but did not show for a meeting with Kris & Jim Thomas – Jim is sending Liz's contact info.			
	Mike & Don need to publish the Geysers trip well in advance for best turn-out			
	Mike to follow-up with Gail Ferrara regarding the CIO position and the IT assignments he gave her. Gail has questions about the assignments and needs to know if she will be working with the Board or not so she can move forward with other opportunities.			